

# Dauphin County General Authority

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Barbara A. Zemlock, Chairperson  
David W. Shannon, Vice-Chairperson  
Eric Epstein, Secretary  
Bill Kohl, Treasurer  
Doug Gelder, Assistant Secretary/ Assistant Treasurer

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## WEDNESDAY, JANUARY 15, 2025 DAUPHIN COUNTY GENERAL AUTHORITY BOARD OF DIRECTORS REGULAR BOARD MEETING

- I. CALL TO ORDER
- II. APPROVAL OF THE DECEMBER 18, 2024 BOARD MEETING MINUTES
- III. PUBLIC COMMENT
- IV. EXECUTIVE SESSION

THE BOARD HELD AN EXECUTIVE SESSION DECEMBER 27, 2024 TO DISCUSS REAL ESTATE MATTERS. THE SOLICITOR AND ADMINISTRATOR WERE PRESENT TO PROVIDE INFORMATION.

### V. RIVERFRONT OFFICE CENTER REPORT – BREANNA MCCOY

A. PMI – DECEMBER OPERATING EXPENSES - \$198,404.05

MOTION: REQUESTING APPROVAL FOR THE TRANSFER TO PMI IN THE AMOUNT OF \$198,404.05 TO PAY THE DECEMBER 2024 OPERATING EXPENSES.

B. AINSWORTH INVOICE - \$4,793.00

MOTION: REQUESTING APPROVAL FOR THE PAYMENT OF THE AINSWORTH INVOICE IN THE AMOUNT OF \$4,793.00 TO REPAIR HVAC UNIT 1-39.

THIS EXPENSE WILL BE PAID FROM THE RENEWAL AND REPLACEMENT FUND.

C. G.R. SPONAUGLE INVOICE - \$11,442.00

MOTION: REQUESTING APPROVAL FOR THE PAYMENT OF THE G.R. SPONAUGLE INVOICE IN THE AMOUNT OF \$11,442.00.

THIS EXPENSE IS PAID FROM THE RENEWAL AND REPLACEMENT FUND.

D. G.R. SPONAUGLE PROPOSAL – DISCUSSION

PROPOSAL TO CLEAN AND REPAIR THE ELECTRICAL PANEL.

E. ELEVATOR PROJECT – STATUS REPORT

F. PADOT CUSTOMER LOBBY – STATUS REPORT

G. BUILDING ASSESSMENT REPORT - DISCUSSION ONLY

H. MOREFIELD, INC. INVOICE - \$13,295.60

MOTION: REQUESTING APPROVAL FOR THE PAYMENT OF THE MOREFIELD, INC. INVOICE IN THE AMOUNT OF \$13,295.60. THIS IS INVOICE #2 FOR THE CARD READERS IN CONNECTION WITH THE ELEVATOR MODERNIZATION PROJECT.

THIS INVOICE WILL BE PAID FROM THE RENEWAL AND REPLACEMENT FUND.

### VI. FINANCIAL REPORTS – BEYOND THE NUMBERS

A. FINANCIAL REPORTS – DECEMBER 31, 2024

VII. GOLF COMMITTEE REPORT

2025 Capital Budget	
Bunkers #9	\$23,000
Two Utility Carts	22,000
2024 Rounds	52,015
2024 Revenue	\$2,316,370

VIII. REPORT FROM THE ADMINISTRATOR  
MATTERS REQUIRING ACTION:

- A. RBC CAPITAL MARKETS INVOICE - \$6,500.00 (December, 2024 Administrative Services)  
MOTION: REQUESTING APPROVAL FOR THE PAYMENT OF THE RBC CAPITAL MARKETS LLC DECEMBER INVOICE IN THE AMOUNT OF \$6,500.00.
- B. BEYOND THE NUMBERS INVOICE- \$4,998.00  
MOTION: REQUESTING APPROVAL FOR THE PAYMENT OF THE BEYOND THE NUMBERS INVOICE IN THE AMOUNT OF \$4,998.00 FOR THE DECEMBER ACCOUNTING WORK AND QUICKBOOKS UPGRADE.
- C. POST & SCHELL INVOICE - \$8,850.00  
MOTION: REQUESTING APPROVAL FOR THE PAYMENT OF THE POST & SCHELL INVOICE IN THE AMOUNT OF \$8,850.00 FOR DECEMBER SOLICITOR WORK.  
FOR DECEMBER SOLICITOR WORK.
- D. RBC CAPITAL MARKETS ADMINISTRATIVE SERVICES AGREEMENT FOR 2025  
MOTION: REQUESTING APPROVAL OF THE REVISED RBC CAPITAL MARKETS AGREEMENT FOR ADMINISTRATIVE SERVICES.
- E. SOTORIS INVOICE - \$375.00  
MOTION: REQUESTING APPROVAL FOR THE PAYMENT OF THE SOTORIS INVOICE IN THE AMOUNT OF \$375.00 FOR THE VIDEO CONFERENCE SYSTEM SERVICE REPAIR.
- F. PA MEDIA GROUP INVOICE - \$133.18  
MOTION: REQUESTING APPROVAL FOR THE PAYMENT OF THE PA MEDIA GROUP INVOICE IN THE AMOUNT OF \$133.18 FOR THE 2025 MEETING SCHEDULE PUBLIC NOTICE.

IX. DAUPHIN HIGHLANDS GOLF COURSE

- A. RATIFY THE FEBRUARY 1, 2025 DEBT SERVICE PAYMENT – \$28,247.11  
MOTION: REQUESTING RATIFICATION FOR THE PAYMENT OF THE FEBRUARY 1, 2025 DEBT SERVICE PAYMENT IN THE AMOUNT OF \$28,247.11.

X. OLD BUSINESS

XI. EXECUTIVE SESSION

XII. ADJOURNMENT