

Dauphin County General Authority

Minutes for November 16, 2022 Board Meeting

Present: Barb Zemlock and Dave Shannon, in person. Todd Pagliarulo and Doug Gelder, by Zoom.

Administrator: Jay Wenger.

Financial Advisor: Jay Wenger.

Solicitor: Guy Beneventano.

PMI: Breanna McCoy, via Zoom.

Beyond The Numbers: Andrew Kehl, via Zoom.

Indigo Golf Management: Chris Strand, via Zoom, at 8:55.

The meeting was called to order at 8:00 am, by the Chair, Barb Zemlock, and a quorum was present. The meeting was properly advertised and recorded.

Executive Session held Between Board Meetings:

None

Approval of October 19, 2022 Board Meeting minutes:

Motion: Dave Shannon

Second: Todd Pagliarulo

Approved 4-0

Public Comment: None. There was no inquiry from any member of the general population.

RIVERFRONT OFFICE CENTER

- A. The Board approved the payment of the CadeCor Energy and Lighting invoice in the amount of \$153,761.30 for work related to the LED lighting project.
The expense will be paid from the Contingency Fund.

Motion: Dave Shannon

Second: Todd Pagliarulo

Approved 4-0

- B. The Board approved the payment of the By Design invoice in the amount of \$3,600.00 for work related to the employee lobby project.
The expense will be paid from the Contingency Fund.

Motion: Dave Shannon

Second: Todd Pagliarulo

Approved 5-0

Administrator's Report:

Dauphin County General Authority Matters

- A. Approved the payment to RBC Capital Markets in the amount of \$6,500 for the October Administrative Services Agreement. Dave Shannon was not present for the vote.
- Motion: Doug Gelder Second: Todd Pagliarulo Approved 3-0
- B. Approved payment to Guy Beneventano for legal services in the amount of \$6,728.16, including October expenses in the amount of \$61.50. Dave Shannon was not present for the vote.
- Motion: Todd Pagliarulo Second: Doug Gelder Approved 3-0
- C. Approved the payment to Beyond The Numbers in the amount of \$2,950.00 for the October financial statement reporting. Dave Shannon was not present for the vote.
- Motion: Todd Pagliarulo Second: Doug Gelder Approved 3-0
- D. The Board approved the Maher Duessel audit proposal for 2022 and 2023 in the amount of \$24,360.00 for 2022 and \$24,730.00 for 2023.
- Motion: Dave Shannon Second: Todd Pagliarulo Approved 4-0
- E. Mr. Wenger reported that the Verizon telephone line has been ported to the golf course clubhouse and will continue to be forwarded, at all times, to Mr. Wenger.
- F. The Board ratified the 2023 insurance policies for the Riverfront Office Center and the Dauphin Highlands golf course at a cost in the amount of \$86,694.00 and \$32,400.00, respectively.
- Motion: Todd Pagliarulo Second: Dave Shannon Approved 4-0
- G. The Board approved the payment to Verizon in the amount of \$68.50 for the month of August.
- Motion: Dave Shannon Second: Todd Pagliarulo Approved 4-0

Dauphin Highlands Golf Course: Matters Requiring Action

- A. Ratified the December 1, 2022 S&T Bank Loan debt service payment in the amount of \$31,036.57.
- Motion: Todd Pagliaruo Second: Dave Shannon Approved 4-0
- B. The Board tabled the approval of the December 1, 2022 debt service payment for the irrigation system loan, due to a lack of information.

Motion: Dave Shannon

Second: Todd Pagliarulo

Tabled 4-0

- C. The Board approved the payment in the amount of \$9,139.50 to Troon Management to reimburse Troon Management for the purchase of a zero turn lawnmower.

Old Business

None

Executive Session:

None

Other Business: None

Meeting adjourned at 10:06 am.

A handwritten signature in black ink, appearing to read "Todd Pagliarulo", is written over a horizontal line.

Todd Pagliarulo, Secretary