Dauphin County General Authority

Minutes for May 18, 2022 Board Meeting

Present: Barb Zemlock and Todd Pagliarulo in person, Doug Gelder, Dave Shannon and Bill Kohl by

Zoom.

Administrator: Jay Wenger.

Financial Advisor: Jay Wenger.

Solicitor: Guy Beneventano.

PMI: Breanna McCoy, via Zoom.

Beyond The Numbers: Andrew Kehl, via Zoom.

Indigo Golf Management: Chris Strand, via Zoom, at 8:45.

The meeting was called to order at 8:00 am, by the Chair, Barb Zemlock, and a quorum was present. The meeting was properly advertised. The meeting is recorded for purposes of transcribing the meeting minutes and the recording is deleted following approval of the meeting minutes, by the Board.

Executive Session held Between Board Meetings:

None

Approval of April 20, 2022 Board Meeting minutes:

Motion: Todd Pagliarulo

Second: Dave Shannon

Approved 5-0

Public Comment: None

RIVERFRONT OFFICE CENTER

A. The Board approved the payment of the Diamond Floor Innovation invoice in the amount of \$5,000.00 for the concrete floor polishing project. This is the final project invoice.

This expense will be paid from the Contingency Fund.

Motion: Dave Shannon

Second: Todd Pagliarulo

Approved 5-0

B. The Board approved the payment to PMI in the amount of \$175,975.86 for the April operating expenses.

Motion: Bill Kohl

Second: Todd Pagliarulo

Approved 5-0

C. Lease Amendment Status Report

Mr. Beneventano reported that he is scheduled to meet with Ed Flick and Carol Munley to discuss the open items.

D. LED lighting project

PMI had a pre-proposal meeting on May 10 with interested contractors and six contractors were represented. The bids are due on May 20. The Property Committee is scheduled to review proposals, May 20.

E. Water Fountain Replacement

PMI is recommending to replace five (5) water fountains, one on each floor. The new fountains will have bottle filling options. The cost will be approximately \$1,000 per fountain and will be paid from operations.

Mr. Kohl asked if the new fountains are required by building code. Ms. McCoy indicated she did not know if the building codes require such fountains, but most tenants are requesting bottle fill stations.

Mr. Shannon asked if the fountains are touchless and Ms. McCoy indicated the new fountains are touchless models.

F. The Board approved the Enginuity HVAC service agreement at a cost of \$32,546.00. This is a one-year service agreement.

Motion: Dave Shannon

Second: Todd Pagliarulo

Approved 5-0

G. The Board approved the Overhead Door proposal in the amount of \$7,187.00 to repair the parking lot gate.

Motion: Todd Pagliarulo

Second: Dave Shannon

Approved 5-0

H. The Board approved the Corrections and Parole Lessor Consent Request in the amount of \$341.00 to connect two power poles.

Motion: Todd Pagliarulo

Second: Dave Shannon

Approved 5-0

I. The Board approved the Lessor Consent Request from PaDot remove one electrical whip and to install two electrical outlets at a cost of \$402.00.

Motion: Bill Kohl

Second: Dave Shannon

Approved 5-0

The Board asked PMI to schedule a date to allow Board members and a County representative the opportunity to tour and discuss the parking lot project. Ms. McCoy will provide several dates for the Board members to consider.

FINANCIAL REPORTS

The April 30, 2022 financial statements were presented by Andrew Kehl.

SOLICOTOR'S REPORT -

None

FINANCIAL ADVISOR'S REPORT

Mr. Wenger reported that Elizabethtown College as refinanced 100% of their debt through a different conduit issuing authority.

A draft of the Gaming Grant application for 2023 was sent to the Board members for review.

GOLF COMMITTEE REPORT -

Mr. Strand reported that April rounds and revenue exceeded but. However, due to inclement weather, May is tracking slightly below budget.

Mr. Shannon asked if there are any outstanding issues with the Sales Tax filings. Mr. Strand indicated that Indigo Golf Management is working to resolve one outstanding issue.

Mr. Kohl questioned the amount of inventory as of April 30. Mr. Strand indicated they have received golf clubs, but apparel is running late and they expect more inventory to arrive in May and June.

Mr. Strand reported that Indigo Golf is recommending that the DCGA retain the current golf cart fleet through 2023 and secure a new fleet for the 2024 season.

Administrator's Report:

Dauphin County General Authority Matters:

A. Approved the payment to RBC Capital Markets in the amount of \$6,500 for the April Administrative Services Agreement.

Motion: Dave Shannon Second: Todd Pagliarulo Approved 5-0

B. Approved payment to Guy Beneventano for legal services in the amount of \$6,934.91, including April expenses in the amount of \$268.24.

Motion: Bill Kohl

Second: Dave Shannon

Approved 5-0

C. Approved the payment to Beyond The Numbers in the amount of \$2,950.00 for the April financial statement reporting.

Motion: Todd Pagliarulo

Second: Bill Kohl

Approved 5-0

D. The Board approved the payment to Verizon in the amount of \$67.50 for the month of April.

Motion: Todd Pagliarulo

Second: Bill Kohl

Approved 5-0

E. The Board approved the Maher Duessel invoice in the amount of \$4,203.52 for work in process related to the 2021 audit work. This is the final invoice.

Motion: Todd Pagliarulo

Second: Dave Shannon

Approved 5-0

Maher Duessel has indicated they have not received the prior payment, which was approved and mailed April 20. The Board directed Mr. Wenger to "stop payment" on the prior check and issue a new check to Maher Duessel.

Dauphin Highlands Golf Course: Matters Requiring Action

A. Ratified the June 1, 2022 S&T Bank Loan debt service payment in the amount of \$34,617.97.

Motion: Todd Pagliarulo

Second: Bill Kohl

Approved 5-0

B. The Board approved the following payments in connection with the Series of 2022 S&T Bank Loan. McNees Wallace & Nurick, LLC, \$25,000; RBC Capital Markets, \$22,500.00; Guy Beneventano, \$7,500.00.

Motion: Todd Pagliarulo

Second: Bill Kohl

Approved 5-0

C. The Board ratified the June 1, 2022 debt service payment in the amount of \$118,309.09 for the irrigation system loan.

This payment will be submitted to the Gaming Grant Commission for reimbursement.

Motion: Todd Pagliarulo

Second: Bill Kohl

Approved 5-0

Old Business

None

Executive Session:

The board held an executive session to discuss personnel matters.

Other Business: None

Meeting adjourned at 9:45 am.

Todd Pagliarulo, Secretary