

Barbara A. Zemlock, Chairperson
David W. Shannon, Vice-Chairman
William D. Kohl, Treasurer
Douglas S. Gelder, Asst. Secretary/Asst. Treasurer
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WEDNESDAY, OCTOBER 16, 2024
DAUPHIN COUNTY GENERAL AUTHORITY BOARD OF DIRECTORS
REGULAR BOARD MEETING

- I. CALL TO ORDER
- II. APPROVAL OF THE SEPTEMBER 18, 2024 BOARD MEETING MINUTE
- III. PUBLIC COMMENT
- IV. SOLICITOR ACTION
- V. RIVERFRONT OFFICE CENTER REPORT – BREANNA MCCOY
 - A. PMI – SEPTEMBER OPERATING EXPENSES - \$151,033.64

MOTION: REQUESTING APPROVAL FOR THE TRANSFER TO PMI IN THE AMOUNT OF \$151,033.64 TO PAY THE SEPTEMBER 2024 OPERATING EXPENSES.
 - B. NEW HOLLAND CHAIN LINK, LLC INVOICE - \$57,300.00

MOTION: REQUESTING APPROVAL FOR THE PAYMENT OF THE NEW HOLLAND CHAIN LINK, LLC INVOICE IN THE AMOUNT OF \$57,300.00 FOR THE SOUTH LOT FENCE PROJECT.

THIS EXPENSE WILL BE PAID FROM THE RENEWAL AND REPLACEMENT FUND.
 - C. LOADING DOCK PROJECT – GANNETT FLEMING MASTER SERVICE AGREEMENT

MOTION: REQUESTING APPROVAL OF THE GANNETT FLEMING MASTER SERVICE AGREEMENT IN THE AMOUNT OF \$34,600.00.

THIS EXPENSE WILL BE PAID FROM THE RENEWAL AND REPLACEMENT.
 - D. TK ELEVATOR – CHANGE ORDER #1 - \$109,615.00

MOTION: REQUESTING APPROVAL FOR CHANGE ORDER #1 IN THE AMOUNT OF \$109,615.00 FOR WORK NOT INCLUDED IN THE ORIGINAL CONTRACT, INCLUDING GENERAL CONSTRUCTION, ELECTRICAL, FIRE ALARM, EMERGENCY AND MECHANICAL WORK.
 - E. TK ELEVATOR – CHANGE ORDER #2 - \$5,000.00

MOTION: REQUESTING APPROVAL FOR CHANGE ORDER #2 IN THE AMOUNT OF \$5,000.00 TO INSTALL REDUNDANT CELLULAR SERVICE OFR EACH PANEL.
 - F. BAILEY LANDSCAPE & MAINTENANCE, INC. PROPOSAL - \$20,000.00

MOTION: REQUESTING APPROVAL OF THE BAILEY LANDSCAPE & MAINTENANCE, INC. PROPOSAL IN THE AMOUNT OF \$20,000.00 TO CLEAN AND INSTALL PAVER DUST TO FILL OPEN SPACES. THIS REPAIR IS NECESSARY TO CLEAN THE DEBRIS AND PROVIDE A SAFER WALKING SURFACE.

THIS EXPENSE WILL BE PAID FROM THE RENEWAL AND REPLACEMENT FUND.
 - G. FACILITIES CONCIERGE, INC. CONTRACT RENEWAL

MOTION: REQUESTING APPROVAL OF FACILITIES CONCIERGE, INC. CONTRACT EXTENSION FOR ONE YEAR.

THE CURRENT CONTRACT EXPIRES OCTOBER 31, 2024.

H. SNOSERVICES LLC PROPOSAL

MOTION: REQUESTING APPROVAL OF THE SNOSERVICES LLC PROPOSAL, FOR A THREE-YEAR TERM.
THIS IS THE LOWEST PRICE OF THE THREE PROPOSALS RECEIVED.

I. PADOT LEASEHOLD IMPROVEMENT CONSENT FORM - \$4,900.38

MOTION: REQUESTING RAATIFICATION OF THE PADOT LEASEHOLD IMPROVEMENT CONSENT FORM IN THE AMOUNT OF \$4,900.38 TO INSTALL TWO AIR COMPRESSORS
THIS IS A TENANT EXPENSE.

J. NON-OFFICE USE OF PROPERTY REQUEST FORM

MOTION: REQUESTING APPROVAL OF THE PADOT NON-OFFICE USE REQUEST FORM TO ALLOW SCHOOL BUS DRIVER TRAINING FOR JULY, 2025.

K. LICENSE AGREEMENTS FOR MOTORCYCLE TESTING AND STORAGE

DISCUSSION ONLY

VI. FINANCIAL REPORTS – BEYOND THE NUMBERS

A. FINANCIAL REPORTS – SEPTEMBER 30, 2024

VII. GOLF COMMITTEE REPORT

SEPTEMBER TRANSFER = \$40,705.75
SEPTEMBER REVENUE AND ROUNDS WERE BELOW BUDGET.
WATER PURCHASED YEAR TO DATE IS APPROXIMATELY 75,000.00
YEAR TO DATE IS ON BUDGET.

**VIII. REPORT FROM THE ADMINISTRATOR
MATTERS REQUIRING ACTION:**

A. RBC CAPITAL MARKETS INVOICE - \$6,500.00 (September, 2024 Administrative Services)

MOTION: REQUESTING APPROVAL FOR THE PAYMENT OF THE RBC CAPITAL MARKETS LLC SEPTEMBER INVOICE IN THE AMOUNT OF \$6,500.00.

B. GUY P. BENEVENTANO, ESQUIRE, LLC INVOICE - \$6,727.32

MOTION; REQUESTING APPROVAL FOR THE PAYMENT OF THE GUY BENEVENTANO, ESQUIRE, LLC INVOICE IN THE AMOUNT OF \$6,727.32, INCLUDING \$60.66 FOR OUT-OF-POCKET EXPENSES.

C. BEYOND THE NUMBERS INVOICE- \$7,075.00

MOTION: REQUESTING APPROVAL FOR THE PAYMENT OF THE BEYOND THE NUMBERS INVOICE IN THE AMOUNT OF \$7,075.00 FOR THE SEPTEMBER ACCOUNTING WORK IN THE AMOUNT OF \$3,400.00 AND THE CASH PROCEDURES OVERSIGHT IN THE AMOUNT OF \$3,675.

D. ROUND4 LLC INVOICE - \$75.00.

MOTION: REQUESTING APPROVAL FOR THE PAYMENT OF THE ROUND4 LLC INVOICE IN THE AMOUNT OF \$75.00.

IX. DAUPHIN HIGHLANDS GOLF COURSE

A. RATIFY THE NOVEMBER 1, 2024 DEBT SERVICE PAYMENT – \$31,035.51

MOTION: REQUESTING RATIFICATION FOR THE PAYMENT OF THE NOVEMBER 1, 2024 DEBT SERVICE PAYMENT IN THE AMOUNT OF \$31,035.51.

B. BEYOND THE NUMBERS CASH PROCEDURES REPORT – DISCUSSION ONLY

C. TURF EQUIPMENT INVOICE - \$86,532.78

MOTION: REQUESTING APPROVAL FOR THE PAYMENT OF THE TURF EQUIPMENT INVOICE IN THE AMOUNT OF \$86,532.78 FOR THE REALMASTER 5010-H MOWER.

D. JOSEPH PINCI PROPOSAL - \$12,550.00

MOTION: REQUESTING APPROVAL OF THE JOSEPH PINCI PROPOSAL IN THE AMOUNT OF \$12,550.00 TO REMOVE TREES ON THE TEE BOX AT HOLE #17 AND THE ENTRANCE TO THE PROPERTY.

E. GROWING SOLUTIONS LLC PROPOSAL - \$21,950.00

MOTION: REQUESTING APPROVAL OF THE GROWING SOLUTIONS LLC PROPOSAL IN THE AMOUNT OF \$21,925.00 TO RENOVATE THE TEE BOXES ON HOLE #6 AND HOLE #17.

X. OLD BUSINESS

A. GREENBELT UPDATE – INFORMATION ONLY

XI. EXECUTIVE SESSION

XII. ADJOURNMENT